

This profile is confidential and will be used only to help us design your Tools for Tolerance® program(s). As you prepare to complete this profile, we encourage you to organize a committee to represent the insights of your participants. Confer with your certificated and classified staff, parents, students, school board members, etc., in responding to these questions. Once completed, forward this form to Tools for Tolerance® and our staff will begin planning your specialized program(s) as soon as available dates have been determined.

Contact Person: _____ **Title:** _____

Work Number: _____ **Email:** _____

Completed by: (If other than Contact) _____

Date(s) of Program: _____

Name of Group:

School District:
(If NYC, please note your region)

Principal/Administrator:

Address of contact:

City State Zip

Cell / Home Phone: Fax:

Website Address:

What grade level(s) does your school serve?

If your group is region-wide, please list the names of all participating schools:

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Total # Participants per Program:

Signature of Contact Person: _____

Participant Information

We like to know the expected make-up of your group for each program you are requesting. (Feel free to copy and complete this page for each program request). Consider the participants you are recruiting and complete the following:

TEACHERS (TOTAL NUMBER)

_____ Indicate the number and various positions below

_____ = **Elementary School**

_____ = **Middle School**

_____ = **High School**

ADMINISTRATORS (TOTAL NUMBER)

_____ Indicate the number and various positions below

_____ = _____

_____ = _____

_____ = _____

PUPIL PERSONNEL (TOTAL NUMBER)

_____ Indicate the number and various positions below

_____ = _____

_____ = _____

_____ = _____

OTHERS (including support staff, board members, parent coordinators, etc.) (TOTAL NUMBER)

_____ Indicate the number and various positions below

_____ = _____

_____ = _____

_____ = _____

_____ (= Teacher + Admin. + Pupil Personnel + Other)

Please describe any unique characteristics of the participants:

School/Region Demographics

Please provide information on your school/region (e.g., racial and ethnic make-up, gender, socio-economic status, ages, religions, etc.)

Faculty: % Males: % Females:
 # Administrators: # Other Staff:
 Other: (please explain):

 # Students: Males: Females:
 Language(s) spoken:
 Language(s) spoken:

Community & Campus Climate

Please identify the issues on your campus or in the community that contribute to tension (e.g., isolation among students; staff reluctance to address race relations, homophobia, etc.)

Previous Professional Development

Please describe any on-going or previous professional development training with a tolerance/diversity focus and indicate the provider(s).

Length of training: Days Hours Number of staff who participated:

How were materials / teaching strategies incorporated into your curriculum or school policies?

Long Term Goals

How does your school/district presently promote diversity and address discrimination on campus through education, prevention policies, and/or opportunities for dialogue?

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Do you have a tolerance/diversity plan? What are your long-term goals? Please explain.

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Program Objectives

Are there any significant issues that your participants may wish to address in a facilitated discussion?

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What do you hope will be some take-aways from your participation in Tools for Tolerance®?

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Identify the person(s) at the highest level of your school/district in support of this initiative.

How often do you meet together as a staff?

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What efforts will be made by your school/district administrators to ensure that staff members receive support to implement what you have gained from Tools for Tolerance®?

What follow-up initiatives are currently planned?

Feel free to forward any relevant articles, data, or other information about your school/district community that will help us prepare for your Tools for Tolerance® experience. Thank you!

Please fax this completed profile to Andrea Hance at the New York Tolerance Center: 212.697.1314